



# HALESWORTH TOWN COUNCIL

Waveney Local Office  
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Halesworth  
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Mr Andrew Jarvis – Strategic Director  
Waveney District Council  
4 Canning Road  
Lowestoft  
NR33 0EQ

19<sup>th</sup> July, 2016

Dear Mr Jarvis,

**Re: Free one hour parking in the Thoroughfare car park**

Thank you for your letter dated the 6th July, 2016 to which I formally replied by email on the 12<sup>th</sup> July.

This letter is confirmation of my email dated 12<sup>th</sup> July, that Halesworth Town Council formally accepts WDC's offer of £6,666 to reinstate the free parking in the Thoroughfare car park for the first year (to March 31<sup>st</sup> 2017) and I enclose a cheque for the agreed sum. Halesworth Town Council would appreciate acknowledgement of this payment and that WDC accepts the terms of this arrangement as noted in my email dated 12<sup>th</sup> July and that WDC will implement the recalibration of the ticket machines (at WDC's cost) at the beginning of August, 2016.

This agreement and a copy of Halesworth Town Council's resolutions on this matter were confirmed to Cllr Law on the 27th June. This followed Cllr Law's email agreement on the 14th June, 2016, in reply to Cllr Goldson's email of the 13th June 2016, which had laid out the basis of the agreement. All this correspondence was copied to you in my email of the 12<sup>th</sup> July (also copied to Mr Stephen Baker, Cllr Ardley and Cllr Law).

As previously confirmed in my email of the 12<sup>th</sup> July this payment is for one year only and that subsequent years are to be negotiated in September, 2016 as agreed with Cllr Law.

Yours sincerely,

N.J Rees  
Town Clerk  
c.c Cllr Colin Law, Cllr Stephen Ardley, Stephen Baker CEO, District Cllr Tony Goldson