



Your Ref

Our Ref AJ/LL

Date 6 July 2016

When calling please ask for Andy Jarvis

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Mr N Rees  
Clerk to Halesworth Town Council  
Waveney Local Office  
London Road  
HALESWORTH  
IP19 8LW

Dear Nick

Further to recent correspondence, I am writing to confirm that the aim is to reintroduce the first hour free car parking in Halesworth during the first two weeks of August as close to 1 August as we can get it. The date is later than is ideal but is necessary owing to the need to once again re-chip the car parking payment machines.

Given the planned start date, the pro-rata amount to sponsor first hour free car parking on The Thoroughfare until the end of March 2017 will be £6,666. The District Council will pick up the cost of re-chipping the machines as a demonstration of good faith.

The key issue remaining is of course, what happens after March 2017? Clearly the ideal will be that agreement is reached to continue the sponsorship beyond this financial year. To that end, and in a further gesture of good faith, the following stepped approach is proposed:

Year 1 £10,000 (pro rata)  
Year 2 £17,000  
Year 3 £23,000  
Year 4 £34,000

It will be in nobody's interest to keep chopping and changing on this so the proposal is that we enter into a four year deal. This will have the benefit of providing some certainty to the public and businesses within Halesworth and will help the District and Town Councils with budget planning. I suggest we set ourselves a deadline of having agreement on this by 1 September 2016. In the event that this stepped approach to eventual full sponsorship is acceptable I suggest we can agree the approach by an exchange of letters. If there are concerns however then a face to face meeting would seem the better approach and again we need a deadline for closure, which I suggest, is also 1 September 2016.

It follows that if agreement for post Year 1 sponsorship cannot be reached then charging will need to be reintroduced once again.

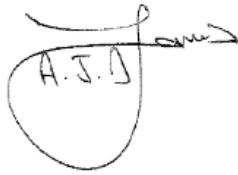
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## Waveney District Council

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DX 41220 Lowestoft **Telephone:** 01502 562111  
**Website:** [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)

I look forward to receiving confirmation that all of the above including the four year sponsorship arrangement is acceptable to HTC.

Yours sincerely

A handwritten signature in black ink. The signature is stylized and appears to be 'A.J.J.' with a flourish extending to the right. The initials 'A.J.J.' are written in a simple, blocky font.

Andrew Jarvis  
Strategic Director  
Suffolk Coastal and Waveney District Councils