



**Present:** Councillors; P Dutton, A Fleming, T Gardner (arrived late), K Greenberg, S Leverett, R Lewis, D Thomas (Chair), M Took, D Wollweber and A Payne.

**In Attendance:** P Welby (Assistant Clerk), Cllr K Forster and one member of the public.

## Minutes

1. **Apologies:** None were received.
2. **Declarations of interest:** Non-pecuniary interests; Cllr Dutton 5 -11, Cllr Took 6,7 & 9, Cllr Payne 5,6,7 & 9, Cllr Fleming 5,6,7,9 & 10, Cllr Leverett 5,7,9,10 & 11, Cllr Greenberg 6,7 & 8, Cllr Lewis 7,9,10 & 11, Cllr Wollweber 5 – 10, Cllr Thomas 6 – 11.  
Cllr Thomas also welcomed Cllr Forster to the meeting.
3. **Minutes:** The minutes of the meeting held on the 13<sup>th</sup> March, 2017 were accepted as a true record.
4. **Matters arising from the minutes:** Cllr Took asked whether there had been any extra bins installed at the skate park yet. Assistant Clerk to check. Cllr Thomas asked whether there had been any response to the enquiry for the potential change of use on the Campus land. Assistant Clerk to chase up enquiry. Cllr Leverett clarified that the metal studs in the Thoroughfare would be licenced to HTC from Highways and that the studs would be installed by SCC. The Council is waiting for the formal licence from Highways.
5. **Communications:** Cllr Wollweber gave a report from the Noticeboard Discussion group (Communications) meeting held on the 27<sup>th</sup> March, 2017. The meeting was attended by the main parties involved in the town trails. The idea of having a 'welcome to Halesworth' style sign at the station possibly the other side of the bench to the Halesworth in Bloom one was discussed along with a similar one at the library. The meeting was closed at 6.45pm for Janet Huckle to speak. She asked the Committee whether they would consider using the library end of the Thoroughfare noticeboard to display copies of the various trail leaflets and where to find them. The Committee agreed. The meeting reopened at 6.47pm. Cllr Wollweber also suggested that the boards in the market place and on the wall of the White Hart that need refurbishing could also be used to advertise the trails and leaflets. Cllr Took agreed to also stock the leaflets in Edwards Café in the Coop in Halesworth. Cllrs discussed the issue of having too many signs or noticeboards in the town. The meeting was again closed at 6.50pm for Janet Huckle to speak. She had attended a HiB meeting at which HiB had agreed that the boards that they had tidied for the Anglia in Bloom judging could be reused for town purposes. Janet Huckle added that Simon Raven of the Malt Trail had also expressed an interest in reusing the original Town Trail board in the Market Place. The meeting was reopened at 6.51pm. It was decided that another meeting of the noticeboard group was needed to follow up this discussion.
6. **Planning Committee:** The report of the meeting held on the 17<sup>th</sup> March, 2017 was accepted as a true record.
7. **Barrow Crossing:** The advisory signs for the crossing gates had been received and were waiting to be attached. The Council were also still waiting for the disability impact assessment report from Geof Dix.
8. **Urban Improvement Working Group** – Cllr Thomas explained that this group had been formed originally to improve traffic flow around the town but was now also concerned with the general improvement of the urban infrastructure and environment. Cllr Dutton had also

written a brief highlighting the focus and objectives of the group. Assistant Clerk to circulate to new members. Cllr Lewis asked if there were any traders on the group. Clerk to send an email to businesses inviting any interested traders to join the group. Cllr Thomas asked that possible dates for the first meeting be circulated amongst the new members to be agreed on.

9. **London Road Building:** The proposal will be discussed at WDC's cabinet meeting on Wednesday 7<sup>th</sup> June at 5.30pm. Cllr Leverett asked whether it would be prudent to get funding secured before the decision is made so the Council can be ready when WDC make a decision.
10. **Annual Parish Meeting** – Assistant Clerk to check rules on Cllrs who do not live in Halesworth attending the meeting.
11. **CIL and S106 projects** – Cllrs Fleming, Forster, Dutton and Thomas met with Neil McManus from SCC regarding the possible changes that Halesworth will be going through in the next few years if all the proposed developments go ahead. Cllr Dutton explained the differences between Section 106 and CIL money. It was also discussed that if HTC had a neighbourhood plan they would be entitled to 25% of the CIL money as opposed to 15%. It was decided to explore the possibility of constructing a limited one taking into account topics such as housing and schools. Assistant Clerk to circulate Cllr Dutton's ideas for the CIL/106 money and to received ideas from Cllrs by the 24<sup>th</sup> April.
12. **Website:** Cllr Dutton requested that information on the Gateway to Homechoice be advertised on the Council's website. This is the register for affordable housing.
13. **Maintenance:** Cllr Fleming raised the issue of dedicated benches and whether the Council should adopt the policy of a limited time dedication. Cllr Thomas also mentioned the bench at the junction of Wissett Road/Mill Lane. Assistant Clerk to check dedication.
14. **Correspondence:** None received.

The meeting was closed at 8.04pm