



HALESWORTH TOWN COUNCIL

Waveney Local Office
London Road
Halesworth

To members of the Council: You are hereby summoned to attend the monthly meeting of Halesworth Town Council which will be held on **Monday 5th November, 2018 at 7.00 p.m.** in the DAY CENTRE ROOM, Ground Floor, at the above address.

Members of the public and the Press are welcome to attend and may ask questions on Agenda items in the Public Session, otherwise they are respectfully requested to remain silent during the meeting.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J.Rees
Town Clerk

AGENDA

1. **Apologies:**
2. **Declarations of interest:** To receive declarations for pecuniary and non-pecuniary interests and to receive any requests for dispensation.
3. **Minutes:** To confirm as a true record the minutes of the monthly meeting held on the 1st October, 2018
4. **Matters arising from the Minutes:**
5. **Casual Vacancy:** Update on the co-option process.
6. **Chair's Report:** To receive a report for October 2018.
7. **Police Report:** To receive a Police report.
8. **Public Session:** [15 minutes on agenda items]
9. **Reports on meetings and events attended by Council representatives:** To receive any reports on meetings or events attended by Councillors: Report on the meeting at SCC Highways' depot on the 11th October, 2018
10. **District & County Reports:** To receive any reports.
11. **Bank closures:** To consider any actions relating to the closure of Barclays Bank and the lack of banking facilities and cash points in the town.
12. **Communications Committee:**
 - a) To receive a report on the meeting held on the 29th October, 2018.
 - b) To review arrangements for the 100th Anniversary commemorations on the 11th November.
13. **Community Centre Working Group:**
 - a) To receive a report on the meeting with Jon Eaton of Community Action Suffolk
 - b) To receive feedback from the Inspector's review of WDC's Local Plan.
 - c) To receive a report on the visit to Huntingfield Hub on the 3rd October, 2018

14. **Community Infrastructure Working Group:** To receive a report on the meeting held on the 22nd October, 2018
15. **CCTV Working Group:** To receive a report on the meeting held on the 31st October, 2018
16. **Financial Matters:** To receive a report on the Finance and Personnel meeting held on the 15th October, 2018
17. **Planning Committee:**
 - a) To receive any reports.
 - b) To consider the application to remove a Beech tree DC/18/4130/TCA on the boundary with Angel link North car park and 20 Thoroughfare.
18. **Neighbourhood Plan Steering Group:** To receive a report on the meeting on the 17th October, 2018
19. **Policy documents:** To consider approval of the following policy documents:-
 - a) Data Protection and Information Security Policy (To comply with GDPR regulations)
 - b) Equality Policy (updated from generic document previously adopted)
 - c) Model Publication Scheme (requirement to be formally adopted)
20. **Maintenance:**
21. **Correspondence:** Simon Raven's proposals for Blyth River & Rail Trail
22. **Meeting dates:** To consider the suggested Council meeting dates for 2019 and the Forum dates if applicable.
23. **Items for the Website/Noticeboard/Newsletters/Library.**
24. **Accounts for Payment:** To approve the accounts for payment.