

Present: Councillors;

Anne Fleming (Chair), Tracy Gardner, Peter Dutton, Keith Greenberg, Rosemary Lewis, Sandra Leverett, David Thomas, Maureen Took, David Wollweber.

In Attendance: Nick Rees (Clerk), District Cllr Letitia Smith, District and County Cllr Tony Goldson and 11 members of the public

Minutes

1. **Apologies:** Cllr A Payne.
2. **Declarations of interest:** Non-pecuniary interests; Cllr Gardner for 13 & 14, Cllr Dutton for 8, 9, 10, 13 & 14, Cllr Leverett for 8, 10, 11, 13 & 14, Cllr Lewis for 13 & 14, Cllr Fleming for 8, 9, 10, 11, 13 & 14, Cllr Thomas for 9, 10, 11, 13, 14 & 16, Cllr Greenberg for 13 & 14, Cllr Took for 13 & 14, Cllr Wollweber for 8, 9, 10, 13 & 14, Cllr Widdowson for 11, 12, 13, 14 & 16
3. **Minutes:** The minutes of the meeting held on 9th January, 2017 were accepted as a true record with the amendment that Cllr Took suggested 'Hammond' under item 14.
4. **Matters arising from the minutes:** There were no matters arising.
5. **Chair's Report:** The Chair reported that January had been a quiet month. The Chair had attended a photo shoot in the park for the 'Litter to Glitter' campaign which would involve regular litter picks organised by Halesworth in Bloom. On the 31st January, the Chair also attended the launch of a boat, named 'Patrick Stead' at the New Reach.
6. **Police:** Mr Alastair Macfarlane presented a report on Police related matters. Mr Macfarlane had met with local sergeants and also met with the new PCSO Kane Martin. There will be regular 'Streetmeets' outside the Co-Op and in the Market Place. On Wednesday, 15th February, the Crime Prevention officer, Nick Ray will be at the Library at 10.30am known as the Timeout meeting. He will be demonstrating various bits of equipment and advice on preventing crime.
7. **Public Session:** [15 minutes on agenda items]. There were no questions from the members of the public.
8. **Communications:** Cllr Wollweber reported on the meeting held on the 30th January, 2017. There would be a pilot scheme put into place to manage the posters on the Saxon Way Bridge which would give guidelines on sizes of posters and rules for placing the posters on the bridge and when the posters should be removed. The intention was to give preference to local events. A notice of these rules would be displayed on the bridge in due course. Cllr Wollweber also explained that the group had been looking at all the existing and planned notice boards and information boards, on the Town Trail, Malt Trail and Hooker Trail. The Communication group would be involving all the groups together to ensure there is a structured approach.

9. **Planning Committee:**

- a) To receive an update on planning matters. Cllr Dutton reported on the last meeting where the application (DC/17/0162/FUL) for a single storey/rear extension to dwelling, 35 Chichester Rd, Halesworth and (DC/17/0161/FUL) and a 40Mega Watt battery storage facility Norwich Rd Ind. Est, had been recommended for approval.
- b) The Council considered the recommendation from the Planning Committee on the applications DC/16/5410/OUT and DC/16/5411/OUT, Hill Farm Rd, Halesworth. These applications had been brought to the full Council for consideration due to the size of the development. It was RESOLVED that the Council agreed with the recommendations of the Planning Committee (Planning Committee Minutes, 11th January, 2017) that these applications are refused primarily with regard to the size of the development, its location and its impact on the town's infrastructure and also that the Committee did not agree with the supporting information with regard to access and vehicular numbers, and for these reasons the Committee had recommended that both applications were refused.

10. **Town Development Committee:** The minutes of the meeting held on the 16th January, 2017 were accepted as a true record.

11. **Reports on meetings and events attended by Council representatives:** The Council received and approved the report on the Forum meeting held on the 24th January. The Council were also provided with a report on the Tourism Group meeting held on the 1st February, 2017

12. **District & County Reports:** To receive any reports from the District & County Councillors. Cllr Tony Goldson reported that he had reinstated HTC as a consultee when WDC received applications to hold events in the town.

13. **London Rd Building:** The Council received a financial summary produced by the Clerk, of the estimated costs and liabilities involved with the proposal to accept the transfer of the London Rd building, town's toilets and the Town Park with their associated maintenance costs. Cllr Dutton reported that it was hoped that over a period of time the maintenance costs may be offset by revenue generated from the London Rd building/site. The Council would explore all options of grants and loans to assist with the much needed refurbishment of the building which could then allow some areas of the building to be rented out. As previously reported many times, there was no other suitable buildings in the town that could house the Council, the Day Centre and the Volunteer Centre. Cllr Thomas agreed with Cllr Dutton that this proposal to have these assets returned to HTC, if it was accepted by WDC, would be good for the town and its residents. Cllr Leverett then proposed and it was RESOLVED that Waveney District Council transfer the assets of the London Rd Building, the toilets and the Town Park in Halesworth to Halesworth town Council and provide maintenance for the toilets and the Town Park for five years, subject to acceptable terms of agreement.

14. **Parking:** To consider approval of the window sticker design. The Council considered the two designs and it was RESOLVED that the Council approved the design which had the 'free parking' car design but subject to the Clerk confirming that the design was royalty free and there were no copyright restrictions. The Clerk would write to Corrine Legrys to thank her for the design of the free parking banner in the Thoroughfare car park.

15. **Road Name:** The Council considered the names for the access road to the new development off Fairview Rd put forward by the Council members and also a suggestion by a resident. The names were; Palfrey, Hammond, St Luke, Hyde Clarke, Electric and Zemke. The Clerk advised that there were many options other than 'Road' but Place, Drive and Way would probably be most suitable for this location. The Chair thought that the suggestion of Zemke, after the famous US ace pilot, Col. Hub Zemke, CO of the 56th Fighter Group was an excellent idea but felt that it was deserving of a more important or larger road and that also his title should also be used for example 'Colonel Zemke' or something similar. The Chair

said that there would be more opportunities to use this name later as it was likely that there would be other larger developments in the town in the near future. It was noted that Hyde Clarke may present spelling difficulties and after discussion it was then put to the vote and it was RESOLVED that the new road name would be called 'Palfrey Place'.

16. **Financial Matters:** The report of the Finance Committee meeting held on the 23rd January, 2017 was accepted as a true record.

17. **Correspondence:** The Chair read out an invitation from Suffolk County Council on the 10th March, between 7pm and 9pm which the Chair was unable to attend and asked Cllrs to contact her if they wished to go to instead. The Chair then read out a letter dated 2nd February, 2017 from the Chief Executive, Stephen Baker regarding the merger of Waveney District Council and Suffolk Coastal District Council. The letter assured Town and Parish Council's that the impact would be minimal. Elections would take place for the new Council in May 2019. Cllr Thomas wondered why the new Council did not have a name as it was not mentioned in the letter, and whether this proposal was just to save money and finally he asked whether this would mean that Halesworth would see better services. Cllr Greenberg wondered if this would mean a change in policy on parking.

18. **Accounts for Payment:** The following accounts for payment were approved.

3939.	SCC - Road Closure Antiques and Festive lights (LGA 1972 s144)	50.00
3940.	K P Firman – parking banner - (LGA 1972 s133)	25.00
3941.	Ink Festival grant (approved 23/1/17) (LGA 1972 s144)	500.00
3942.	Essex & Suffolk Water Swan Lane, Small Holding & Allotments Act 1908s23	72.09
3943.	Essex & Suffolk Water Saxon, Small Holding & Allotments Act 1908s23	47.62

DD/Standing Orders:

3944.	Essex & Suffolk Water Bedingfield, Small Holding & Allotments Act 1908s23	29.04
3945.	Salaries (LGA1972 s112)	2,127.29

Bank & Cash Balances at 3rd February, 2017

Current 728	£81,150.80
Community A/c	£5,270.08
Business Reserves 017	£92,242.61
Petty Cash (16/1/16)	£61.18

The meeting was closed at 7.40pm