



Minutes of the
TOWN DEVELOPMENT COMMITTEE

Monday 9th October 2017 at 6.30pm

The Day Room
Waveney Local Office
London Road
Halesworth

Present: Councillors; P Dutton, K Greenberg (Chair), S Leverett, M Took, D Wollweber.

In Attendance: P Welby (Assistant Clerk) and two members of the public.

Minutes

1. **Apologies:** Received from Cllrs Thomas, Lewis, Forster, Payne and Fleming.
2. **Declarations of interest:** Cllr Leverett for 9 and 15.
3. **Minutes:** The minutes of the meeting on the 11th September 2017 were accepted as a true record.
4. **Matters arising from the minutes.**

Cllr Leverett asked whether Jayne Cole had been contacted regarding advice on a possible conflict of interests. The Clerk's office had done this and forwarded the information to the Chair.

Cllr Dutton asked for an update on the Neighbourhood Plan – Cllr Greenberg is looking at the responses from the questionnaires received. He will then contact Jo MacCallum at WDC for advice on how to proceed.
5. **IMPACT Detached Youth worker** – This will now be considered at the Finance Committee meeting on the 16th October, 2017
6. **Twining** – Unfortunately no one from the Town Council is able to attend this event. Cllr Leverett will arrange a gift from the Town Council to be sent.
7. **Memorial Fund** – The Town Council had received a suggestion from one of the businesses regarding the setting up of a memorial fund for Dame Tamsyn Imison. The Town Council were supportive of the idea and would consider a donation but that it would be more appropriate for Halesworth in Bloom to be the organising body.
8. **Emergency Plan** – Edgar Sewter primary has volunteered to be an evacuation centre if needed. Cllr Dutton proposed that the plan be completed before Christmas, this was seconded by Cllr Leverett. All in favour.
9. **MALT Trail** – Simon Raven had asked the Council whether they could find a home for two pieces of Middle School memorabilia. They are currently being stored at the Council Offices. Cllr Wollweber will ask at the museum to see if they would be interested in keeping them. Cllr Leverett will contact Laurie Shepherd's family as one of the pieces relates to him. Cllr Took raised the matter of a time capsule being buried at the site of the old Middle School. She will try to find out dates and names of the children involved and the location of the time capsule. Cllr Wollweber will check with Simon Raven about his agreement to place a 'Welcome to Halesworth' sign at the station.
10. **Street Naming** – Cllr Leverett suggested naming the road after Laurie Shepherd the Middle School teacher. Cllr Dutton proposed that the road name suggested by the Council would be Laurie Shepherd Close. This was seconded by Cllr Leverett. All in favour. Cllr Leverett will contact his family to gauge their opinion.

11. **Car Park Views** – Cllrs were asked to give their opinions on parking in the town to feed back to WDC for their Local Parking Plan. Cllr Took suggested double yellow lines on the Norwich Rd bridge to stop the narrowing of the road which causes problems when lorries want to get past. Cllr Dutton reported that one of the suggestions from the Urban Improvement working group would be to take the grass verge out on Norwich Rd to make proper parking spaces. Cllr Took also suggested that a solution to the cars parked on the pavement along Bungay Rd needed to be found. Cllr Wollweber was concerned about the unintended consequences that would occur if you stop people from parking in one particular place. Cllrs are to reply by Monday to the Clerk's original ideas with any additions.
12. **Apollo Centre** – Cllr Wollweber asked if Eric Sewell was consulted about the possibility of engaging a youth worker. He had been invited to the original meeting was unfortunately unable to attend.
A member of the public representing Campus Ltd asked why the Town Council's statement in the Local Plan was incorrect regarding the Youth Club lease. Cllr Dutton replied that it was made using the information given to the Council by the Apollo Centre. The member of the public stated that this was untrue and asked if the Council can amend the statement. Cllr Dutton asked Campus Ltd to send in a corrected statement to the Clerk.
13. **Patrick Stead Hospital** – Cllr Wollweber reported from a meeting with the League of Friends at which he discussed the possibility of listing the Patrick Stead hospital with Historic England and as an Asset of Community Value. They have asked that Council wait until an expected announcement from the Clinical Commissioning Group is received before making plans to list the building.
14. **Urban Improvement Working Group** – Cllr Dutton reported from the recent meeting. Traffic surveys have been planned by the group to compare to the figures obtained from Highways.
15. **London Road Building** – The email received from Simon Eades (WDC) that was circulated to Cllrs was the last update received.
16. **CIL and S106 projects** – Millennium Green has approached the Council with ideas for S106 money. Cllrs Dutton, Greenberg and Wollweber will arrange a meeting with representatives from Millennium Green and discuss.
17. **Website:** Cllr Wollweber asked whether emails to those residents who have signed up to the mailing list could go out once a fortnight. He would like to see any news go to the mailing list first before being published on the website.
Cllr Dutton proposed that this be passed to the Communication Committee to be discussed, seconded by Cllr Greenberg. All in favour.
18. **Maintenance:** The weeds in the Thoroughfare have been reported to Highways and Cllr Goldson. The Clerk is getting quotes from commercial gardeners for weed removal.
19. **Correspondence:** None has been received.