



Present: Councillors; P Dutton, K Forster (Chair), K Greenberg, D Wollweber, M Took, A Fleming.

In Attendance: P Welby (Assistant Clerk) and one member of the public.

AGENDA

1. **Apologies:** Cllrs Thomas, Leverett and Lewis.
2. **Declarations of interest:** None were received.
3. **Minutes:** The minutes of the meeting on the 12th March 2018 were accepted as a true record.
4. **Matters arising from the minutes** – Cllr Dutton made Cllrs aware that the Local Plan had been accepted by WDC cabinet and has now been placed with an outside body for checking. The Council now has a limited time for to reply if they feel anything is missing or needs changing. It was decided to hold a meeting for Cllrs to discuss the plan on the 25th April at 10.30am and then report back to the main Council meeting in May. Assistant Clerk to check the deadline for replies.
5. **SCC Flood Project/Anglian Water questions** – There were no updates from the SCC flood project as Cllr Thomas was absent. WDC had written to Parish and Town Councils to ask for any questions for Anglian Water as they are meeting with them for a discussion about water matters that affect the Waveney District. Questions suggested were; what plans are there for an upgrade to the sewerage system when the Chediston Street and Holton Road developments go ahead, are there any plans to look at the sewage problem on Millennium Green and the Council are aware of several water initiatives currently running – Yellow Fish project, SCC Flood Project, are these linked up. The Assistant Clerk will forward these questions to WDC.
Cllr Greenberg asked whether the link to the Neighbourhood Plan group minutes could be put on the website. The Assistant Clerk agreed.
Cllr Wollweber gave an update on the HACT situation. They are concentrating on getting MPs and District and County Cllrs involved in supporting them. The Committee agreed to give support if necessary.
Cllr Took asked for a reminder of where the Cherry Trees were being positioned in Beddingfield Crescent/Durban Close.
6. **Emergency Plan** – The Clerk's emergency phone is now operational and the number can be found on the website.
7. **Closure of Lloyds Bank** – The defibrillator has been moved to the outside wall of the disabled toilet in the Thoroughfare carpark between Flicks estate agent and de Argentiens. It has been re-registered with the ambulance service so is 'rescue ready'. Cllr Wollweber suggested a sign in the archway to direct people to the defibrillator. The Assistant Clerk agreed to contact the landlords of both buildings to see whether putting one on the wall in the archway was possible. WDC had written to the Council to confirm the position of the mobile bank. It will be in the car parking spaces by the bridge in the Thoroughfare car park. The Council had written to WDC to ask whether they would consider using another location, such as Angel Link carpark or by the paper banks in the Thoroughfare carpark. However, WDC were adamant that the position they had chosen was the best fit option. The email had stated the parking spaces would be delineated, the Assistant Clerk will write to WDC to clarify this.

8. **Urban Improvement Working Group** – Cllr Dutton is trying to organise a meeting with traders to discuss ideas for the Thoroughfare.
9. **CIL and S106 projects** – Cllr Fleming asked how groups in the town could access S106/111/CIL money. Cllr Wollweber suggested a variation on the grant form and that the Finance Committee should deal with applications. Cllr Greenberg proposed that Cllrs Greenberg, Took, Wollweber and Fleming form a working group to decide the strategic use of S106/111/CIL money. This was seconded by Cllr Wollweber. All in favour. This will now go to the main Town Council meeting.
Cllr Greenberg asked whether the tarmac in the Arboretum could be considered for S106/111 money as it needs repairing. The Assistant Clerk will check with WDC.
Cllr Took raised the issue of Waveney Norse reportedly cutting through a cable to the church causing the outside lights to fail. The Assistant Clerk will contact the secretary of St Mary's.
10. **Cherry Trees at Bedingfield Crescent** – There has been no objections or comments on the plans for the Cherry trees between Durban Close and Bedingfield Crescent. The Committee agreed that the Assistant Clerk should contact the contractor and let him know that he can go ahead in the autumn with the planting.
11. **Website** – Cllr Wollweber suggested putting a link on the website to the pothole reporting site at SCC and also change the front page to make it more obvious what the County, District and Town Councils are responsible for.
12. **Maintenance** – The bollards outside the Council offices now have new padlocks.
13. **Correspondence** – Cllr Dutton agreed to look at the SCC Parking Management Survey. This is an online survey that he will complete.
The Council had received correspondence regarding the future of the Patrick Stead Hospital. Cllr Dutton replied that the Council cannot take the lead in a project but will consider supporting a project. Halesworth & Blyth Valley Partnership have applied for an asset of community value.
A member of the public asked that Waveney Norse be asked to trim the hedge at the London Road Building and clear some of the ivy from the building itself.