



Present: Councillors; P Dutton, A Fleming, T Gardner, K Greenberg, R Lewis, D Thomas (Chair), M Took, D Wollweber, K Forster and A Payne.

In Attendance: P Welby (Assistant Clerk) and two members of the public.

Minutes

- To elect a Chair and Vice Chair** – Cllr Fleming nominated Cllr Thomas for the position of Chair, the nomination was accepted and it was resolved that Cllr Thomas was elected the Chair of the Town Development Committee. Cllr Dutton nominated Cllr Forster as Vice Chair, the nomination was accepted and it was resolved that Cllr Forster was elected as Vice Chair of the Town Development Committee.
- Apologies:** Cllr Leverett.
- Declarations of interest:** Cllr Payne 10,11. Cllr Greenberg 13, 14, 15, 17. Cllr Wollweber 12, 13, 14, 16, 19. Cllr Took 9, 13, 14, 16, 17. Cllr Gardner 16. Cllr Fleming 7, 9, 10, 14, 16, 17, 18. Cllr Dutton 12, 13, 14, 15, 16, 17. Cllr Lewis 16, 17. Cllr Thomas 13, 14, 16, 17.
- Minutes:** The minutes of the meeting held on the 10th April, 2017 were accepted as a true record apart from the correction of Cllr Gardner's name.
- Matters arising from the minutes** – to be covered in the following items.
- Old Town Sign** – Halesworth in Bloom have asked to remove and renovate the sign with the possibility of relocating it when the work is complete. Cllr Thomas opened the meeting so Janet Huckle could speak on the history of the town sign. It was erected in 2003 as part of the Connections project. Clerk to ask Halesworth in Bloom for clarification of where they wish to relocate the sign, what work needs to be done and who is funding the renovation.

Cllr Thomas then proposed to suspend standing orders so Councillors could remain seated whilst talking. This was agreed.
- Teen Shelter** – An email had been received about the possibility of screening the teen shelter in the park. Cllr Lewis suggested a living Willow fence as opposed to trees. Cllr Wollweber asked whether the screening would impede the footpath along the New Reach. Clerk to get costing of 2m live Willow fence, to liaise with HIB, to contact Robert Slarke the arboriculture manager at WDC and to reply to the initial email.
- Flood Relief** – A suggestion from the Annual Parish meeting and followed up by an email to the Council was to suggest that Halesworth may benefit from a flood relief system like that used at Holnicote in Somerset. This uses natural flood management techniques to alleviate the National Trust estate of Holnicote, primarily the use of woody debris dams and offline flood storage areas. Cllr Thomas pointed out that while a scheme of Holnicote's size would possibly be too large for Halesworth, a modified version may work. Clerk's office to contact Environment Agency and SCC for advice.
- Noticeboard** – Two ideas for positions of the honours board for the free parking donations have been put forward. On the wall of the Spar, adjacent to the disabled parking and on the raised path between the rows of spaces, in the middle between the trees. It was resolved that the Council would proceed with the position on the raised path. Clerk to contact WDC and

Waveney Norse. The supporter's stickers are back from the printers and will be distributed to those who donated.

10. **Patrick Stead Hospital** – Councillors discussed the possibility of listing Patrick Stead Hospital as a Community Asset. The Clerk had already been in contact with Laurence Vulliamy who is the Chairman of the Save our Southwold campaign. He is willing to advise and help where he can. Cllr Lewis suggested that all groups with an interest in the building should be invited to the meeting. It was resolved to take the proposal to the next Town Council monthly meeting to decide whether to apply for PSH to be listed as a Community Asset.
11. **Memorial Trees in Halesworth** – Halesworth in Bloom had asked whether there was a list or record of memorial trees that had been planted in the town. The meeting was closed to allow Janet Huckle to speak. Mrs Huckle had previously compiled a list of memorial trees. It was resolved that Janet Huckle send her list of memorial trees in the town to the Clerk's office.
12. **Communications:** Cllr Wollweber had created a poster advertising the town trails available in Halesworth. He also suggested that the leaflets should be available in a downloadable form on either the Town Council website or a tourist website. Cllr Wollweber also suggested putting additional noticeboards with the new designs on advertising the trails at the station, near the library and using one of the panels on the Town Council noticeboard. Councillors agreed to the design. Cllr Wollweber agreed to finalise the design and get costings for the new noticeboards.
13. **Planning Committee:** The report on the meeting held on the 10th April, 2017 had already been presented to the Town Council on the 8th May.
14. **Barrow Crossing:** It was resolved to put the Town Council safety notices on the gates alongside the Network Rail notices.
15. **Urban Improvement Working Group** – It was agreed to the use the list of topics that Cllr Dutton had produced as a starting point for the first meeting. Cllr Dutton then referred the Committee to the protocol of Council led groups. He proposed that on this basis that one member of the Urban Improvement Working Group should be expelled. It was resolved to write and inform this person of the decision.
16. **London Road Building:** No updates until after the cabinet meeting at Waveney District Council. Cllr Fleming will arrange transport to take those Cllrs and interested parties from the Day Centre and Volunteer Centre to the meeting on the 7th June.
17. **CIL and S106 projects** – Cllr Thomas proposed that 10% of the CIL money should be given to HPFA for two years as it has been given to Campus for the last two years. This was seconded by Cllr Payne. Cllr Wollweber then proposed a counter proposal that this decision should be deferred until the Council know whether they would be taking on responsibility for the town park and toilets, this was seconded by Cllr Took and agreed by the Council.
18. **Suggestions arising from the Annual Parish Meeting** – A recent discussion with a member of SCC suggested Halesworth could benefit from a household recycling centre. Clerk's office to contact SCC to follow up.
19. **Website:** There were no items for the website.
20. **Maintenance:** The pothole outside the cemetery has been filled temporarily awaiting further permanent repairs.
21. **Correspondence:** An email from the Speedwatch coordinator had been received with approval for two sites in Halesworth for the use of the Speedwatch gun. These are A144 junction of Norwich Rd/Bungay Rd and A144 junction of Saxons Way/Lansbury Road. There was no approved site for Holton Road/Castle Hill. Clerk's office to follow up.

The Clerk read a reply from SCC regarding a change of use application for Campus Land as queried by a member of the public. No application has been received yet.

Meeting closed at 8.45pm.