



**Present:** Councillors; P Dutton, K Greenberg, D Thomas (Chair), D Wollweber, R Lewis, M Took, A Fleming,

**In Attendance:** P Welby (Assistant Clerk).

## Minutes

1. **Apologies:** Cllr Leverett and Cllr Forster
2. **Declarations of interest:** Cllr Took item 8, Cllr Thomas 8, 10.
3. **Minutes:** The minutes of the meeting on the 11<sup>th</sup> December 2017 were accepted as a true record.
4. **Matters arising from the minutes** – Cllr Wollweber reiterated the importance of the emergency plan especially in the recent flooding situation. Clerk to make sure website is up to date regarding flooding information. Cllr Took asked if there had been any progress on the Cherry Trees that have been suggested at Bedingfield Crescent, Clerk has contacted the member of the public concerned but has not had a response.
5. **SCC Flood Project** – Cllr Thomas is meeting Ben Carter from SCC on Tuesday the 16<sup>th</sup> January to discuss the flood project. There are interested members of the public also attending. Cllr Thomas proposed that the Clerk will contact the Water Companies to ask when the street drains are inspected and/or cleaned. This was seconded by Cllr Lewis. Cllr Wollweber will look at the museum archives to collate photos of recent flooding events. Cllr Took will approach Halesworth businesses for recent flooding photos, especially of the Thoroughfare.
6. **Emergency Plan** – The Clerk is updating the emergency plan with suggestions from last month. Cllr Thomas is waiting on a contact for the first responders.
7. **Closure of Lloyds Bank** – The Clerk has been in contact with WDC about the possibility of siting the defibrillator on the outside wall of the disabled toilet in the Thoroughfare carpark. WDC are in principle happy with idea as long as the wall is of suitable construction to take the box. Clerk to follow up, arrange transfer and reregistration with Ambulance Service.
8. **Car Parking** – Cllr Goldson is negotiating being able to take some of the parking fines collected by WDC off the cost of the free parking. Cllr Took will also visit businesses that contributed last year to ask if they would consider donating this year.
9. **Urban Improvement Working Group** – Cllr Dutton reported that the UIWG will have an exhibition of possible ideas for the Thoroughfare upstairs in the Library from Monday 22<sup>nd</sup> January until the 28<sup>th</sup> January. The library will be open until 7pm on the Friday night. There will be a questionnaire for visitors to the exhibition to fill in to gauge the support these suggestions have.
10. **London Road Building** – WDC are hoping to come to agreement with HTC by the end of financial year.
11. **CIL and S106 projects** – Halesworth in Bloom have been allocated some of the Council's S106 money to put Hooker rhododendrons in planters in the Town Park. Cllr Took will approach the Millennium Green representatives to see whether they have progressed with the quote for improvements for Millennium Green. Cllr Dutton and Cllr Fleming will revisit their report they

completed with Chris Ames from Sentinel Leisure regarding the play areas in Halesworth. They will report on the state of play areas in Halesworth and establish whether they are being used and if not, whether it is due to the equipment or the lack of children in the area to use the facilities.

12. **Neighbourhood Plan** – A report of the meeting on the 20<sup>th</sup> December 2017 was given at the full Council meeting. The next meeting of the group is the 17<sup>th</sup> January.
13. **Website** – Details of the election are now on the website. The emergency plan will be published when completed. Cllr Wollweber asked for a reminder email to the mailing list go out about the election closer to the date.
14. **Maintenance** – The Council are aware of the damage that has been caused to the grass by vehicles in the Town Park and is in discussion with WDC to try and manage the problem.
15. **Correspondence:** There was no correspondence received.