



Minutes of the
TOWN DEVELOPMENT COMMITTEE

Monday 13th November 2017 at 7pm

The Day Room
Waveney Local Office
London Road
Halesworth

Present: Councillors; P Dutton, K Greenberg, D Thomas (Chair), S Leverett, M Took, D Wollweber, R Lewis, A Fleming.

In Attendance: P Welby (Assistant Clerk) and 15 members of the public.

Minutes

1. **Apologies:** Received from Cllrs Payne and Forster.
2. **Declarations of interest:** Cllr Fleming 5,7,10; Cllr Greenberg 7,12; Cllr Lewis 7; Cllr Leverett 7; Cllr Dutton 7; Cllr Wollweber 7.
3. **Minutes:** The minutes of the meeting on the 9th October 2017 were accepted as a true record.
4. **Matters arising from the minutes.**
Twinning – Cllr Dutton passed on an invite from the Twinning Society to the Spring event in Germany. Cllrs Lewis and Fleming will consider it when the dates are finalised.
5. **Emergency Plan** – The plan is almost complete. The first aiders are yet to be identified. Clerk to complete missing information and circulate to Cllrs.
6. **Car Parking** – Cllr Thomas asked for the free one-hour car parking to be on the agenda. Cllr Lewis and Dutton reported from a positive meeting with the traders where several suggestions to try and encourage more donations from businesses were made. The Council will arrange a meeting with Kerry Blair head of operations at WDC to discuss the situation. There will be a premeeting to discuss the Council's position before the next Finance meeting.
7. **Urban Improvement Working Group** – Cllr Dutton referred to the report circulated to Cllrs before the meeting. The group are going to hold a public meeting December to show the ideas and possibilities to residents and traders.
8. **London Road Building** – There were no updates. The process is still with the WDC legal department. Cllr Thomas asked that a reminder letter be sent to ask at what stage the process is at.
9. **CIL and S106 projects** – Cllrs Greenberg, Wollweber and Dutton are to meet with representatives from the Millennium Green to discuss what they would like to apply for to use S106/CIL money.
10. **Neighbourhood Plan** – Cllrs had agreed to continue the process and to arrange a meeting between those who had expressed an interest.
11. **Barrow Crossing** – East Suffolk Travellers Association has conducted its own user survey of the Barrow Crossing and will supply the results to the Council when the data has been processed. The Clerk has written to Network Rail to arrange a meeting with a representative and to Greater Anglia regarding a reminder announcement at Halesworth about crossing after the train has left the station and to ask that drivers do not wave passengers across in front of trains.
12. **Street Naming** – The possible large developments that are in the pipeline for Halesworth mean that the Council will be asked to provide suggestions for road names. Cllr Dutton proposed that the Council create a competition for residents to suggest possible future road names and those

picked will be put forward to developers when needed. Cllr Greenberg seconded this. All in favour.

13. **Skateboard Park** – It was decided to move this item up the agenda to after carparking. Cllr Greenberg made a proposal to box in the sides of the ramps to keep the litter and general debris out. This was seconded by Cllr Dutton. The motion was not carried.
A member of the public was invited to speak about the current state of the skatepark. He reported that it is unusable for four months of the year due to overhanging trees that make it constantly wet. It was his opinion that the current ramps need maintenance. He had approached WDC but with no response. Cllr Dutton asked him to bring the list of maintenance to the Council office and the Clerk would contact WDC on their behalf. Cllr Leverett asked that the Council get an assessment of viability for the skatepark from WDC. Cllr Lewis suggested that the skatepark users form a group similar to GAPP to try and raise the funds needed to replace the current park. The new skatepark in Framlingham cost £85000 as a starting point.
14. **Rats** – Rats have been reported in the Sycamores (development off Bridge Street) and it was decided to reemploy pest control to focus along the river in that area. Clerk to arrange.
15. **Website:** There were no suggestions for the website.
16. **Maintenance:** The weeds in the Thoroughfare have kindly been dealt with by Waveney Norse free of charge. Any future spraying will be at a cost of £50.
17. **Correspondence:** It was decided to read the press release out regarding the teen shelter at this point. Cllr Wollweber did this and asked that the Council would like to set up a working group with shelter users and parents to try and re-establish the shelter in a more appropriate setting. The Council had also had an email asking whether it would consider the employment of a dog warden to patrol the town centre. The Clerk agreed to research whether other Town Councils have dog wardens.

Meeting close 20:08