



HALESWORTH TOWN COUNCIL TOWN DEVELOPMENT COMMITTEE

Monday 12th June 2017 at 6.30pm
Waveney Local Office
London Road
Halesworth

Present: Councillors; D Thomas (Chair) K Greenberg, D Wollweber, R Lewis, A Fleming, K Forster, P Dutton.

In attendance; Laurence Vuillamy and Cllr Jessica De Grazia from Save our Southwold campaign, P Welby (assistant Clerk) and 6 members of the public.

6pm – 6.30pm - Pre-Agenda Item: Presentation from Laurence Vuillamy on the campaign to save Southwold's hospital – See separate report.

Minutes

1. **Apologies:** Councillors; A Payne, M Took, T Gardner and S Leverett
2. **Declarations of interest:** Cllr Greenberg 14, Cllr Wollweber 10,11,12,13, Cllr Lewis 13,14, Cllr Fleming 6,10,11,13,14, Cllr Dutton 8,9,10,11,12,13,14, Cllr Thomas 13,14.
3. **Minutes:** The minutes of the meeting held on the 15th May, 2017 were accepted as a true record.
4. **Matters arising from the minutes –** Cllr Thomas proposed that the standing order requiring Cllrs to stand when speaking was suspended. This was agreed. Cllr Thomas also asked that the Neighbourhood plan should be included on the agenda, this was agreed. Cllr Greenberg gave the reasons for completing a neighbourhood plan as – a chance to have input in to the town's development, to improve both the infrastructure and environment of the Town and the amount of CIL money available to Halesworth goes up to 25% if a Neighbourhood plan has been completed. It was agreed that a brief synopsis would be sent to WDC and that it would then be launched at the next Forum meeting in September to start gathering public responses.
5. **Emergency Plan –** Cllr Fleming presented the draft emergency plan to the Committee. The boxes containing information about people to contact in an emergency and potential evacuation centres now need to be completed. Cllr Greenberg will check with Rumburgh First Responders to ascertain whether they cover Halesworth.
6. **Teen Shelter –** WDC in principal agree to the possibility of screening shelter. There is a now a larger gap by the shelter due to a Willow tree being removed. It was agreed to contact the Waveney arborist about replacing the tree and Waveney Norse about the Willow screening.
7. **Flood Relief –** The Environment Agency has replied with possible meeting dates to discuss ideas for flood relief options for Halesworth. Clerk's office to circulate dates to Professor Bateson and Cllr Fleming and Thomas to arrange a meeting.
8. **Noticeboard –** Final design approved and in production. Site approved by WDC.
9. **Patrick Stead Hospital –** It was resolved to start the process of listing the Patrick Stead Hospital as a Community Asset. Cllr Lewis also suggested looking into registering it as a locally listed building. Cllr Wollweber has the information for this and the form, he will bring them to the next TDC meeting. He will also contact WDC Conservation Officer and the Suffolk Preservation Society. It was agreed that a public meeting should be held to canvas opinion, with the possibility of using the next Forum meeting on the 14th September. Cllr Dutton suggested a working group be set up outside of the TDC. Cllr Thomas will circulate the Community Asset application form to all Cllrs and will also put on the agenda for the next HTC meeting.

10. **Communications:** Cllr Wollweber reported from the last group meeting on the 9th June. The terms of reference are currently being circulated to Cllrs to agree as the group will now become a Committee. The first meeting of the newly formed Committee will be the 3rd July before the HTC monthly meeting.
11. **Barrow Crossing:** The Clerk's office is waiting for an update as to when the HTC produced crossing signs will be fitted to the fence.
12. **Urban Improvement Working Group** – The first meeting has taken place with subgroups being each assigned a subject. The next meeting is on the 22nd June.
13. **London Road Building** – The cabinet meeting on the 12th July at which the LRB will be discussed is to be held in camera and members of the public will not be able to attend. Cllr Forrester proposed that the Council contest the in camera hearing and ask to be able to attend. This was seconded by Cllr Wollweber. Cllr Greenberg proposed an amendment to Cllr Forrester's original proposal in that HTC should ask to be allowed to attend the meeting to state the Council's case for the London Road Building and then leave before the discussions take place. All in favour. Clerk's office to contact WDC.
14. **CIL and S106 projects** – it was agreed that the first instalment of money should be spent on dog waste bins and benches. Cllr Greenberg proposed that the Council identify locations for these items and receive quotes/prices to take to the Finance Committee. This was seconded by Cllr Lewis. All in favour.
15. **Suggestions arising from the Annual Parish Meeting** – A reply from SCC stated that it was unlikely to fund anymore recycling centres in Suffolk.
16. **Website:** Cllr Wollweber requested that an email be sent to subscribers giving an update on the Patrick Stead Hospital and tonight's meeting with the members of Save our Southwold.
17. **Maintenance:** There were no maintenance issues to report
18. **Correspondence:** A member of the public had emailed the Clerk's office this morning to alert them to an issue with the defibrillator in Lloyds Bank that had been raised on Facebook. The Clerk had checked with both the Co-op who supplied the defibrillator and the East of England Ambulance service and both had confirmed it was registered. The Ambulance service had passed the issue to the control room liaison who will investigate the report and send through any feedback.