



Minutes of the
**TOWN DEVELOPMENT
COMMITTEE**

Tuesday 11th June 2018 at 6.30pm
The Day Room
Waveney Local Office
London Road
Halesworth

Present: Councillors; P Dutton, K Forster, D Thomas (Chair), K Greenberg, D Wollweber, M Took, A Fleming.

In Attendance: P Welby (Assistant Clerk) and one member of the public.

Minutes

1. **Apologies:** Received from Cllr Leverett.
2. **Declarations of interest:** None were declared.
3. **Minutes:** The minutes of the meeting on the 15th May 2018 were accepted as a true record by those present at the last meeting.
4. **Matters arising from the minutes** – Cllr Thomas has completed the rivers report for SCC and will file a copy with the Clerk for Council records. Cllr Wollweber asked about the new sign for the defibrillator. The Assistant Clerk was still waiting for a response from the landlord of the Flicks building. Cllr Fleming bought up the mobile Lloyds bank and what will happen in the winter when the inclement weather means customers will be queuing in the rain and cold. The Committee also went on to discuss the fact the only 24-hour ATM in the town now runs out of cash at weekends. Cllr Dutton bought up Peter Aldous campaign to have an ATM fitted into a shop front in Bungay as the town currently has no 24- hour ATMs. The Committee agreed to ask the Clerk to write to both MPs to ask if this was a possibility for Halesworth especially with the extra houses that will be built in the future.
5. **Urban Improvement Working Group** – The working group will now bring their proposals to the Council for consideration. Cllr Greenberg suggested that some of the longer-term projects could be moved to the Neighbourhood Plan group. Cllr Thomas asked that the Assistant Clerk circulate the UIWG report from the results of the survey. The Committee then discussed the future of the Town Development Committee as a whole as many of the finite projects now had working groups of their own. Cllr Wollweber proposed that the Committee discuss and decide the future of the TDC at the next meeting. This was seconded by Cllr Fleming. All in favour.
6. **CIL and S106 projects** – Cllrs Greenberg, Fleming, Wollweber and Took had met before this meeting to discuss future projects for the CIL/S106/S111 money that is available to the Council. The three projects that are were under discussion were the re-sited of the Teen Shelter which has been completed. The resurfacing of the Arboretum and the installation of CCTV in the Thoroughfare, Park and Arboretum. It was decided to go ahead with the resurfacing of the Arboretum. The Clerk had received three quotes for different options. To just repair the damaged parts at £4000, to repair the damaged parts and a partial resurface at £8000 and a full resurface at £20000. As WDC own the Arboretum it was decided to approach them and ask for help towards the cost. The surface is very uneven and is becoming a health and safety issue. The CCTV option needs more research and public consultation. The group would also like more bins at the Teen Shelter site. Clerk to order and contact Waveney Norse for fitting. The group also discussed how to widen the process to allow local groups and individuals to suggest projects that the money could be spent on using a process similar to a grant application. When this is finalised, it will be launched through the Council's website, mailing list and Facebook page.

7. **Website** – There were no items to add from this Committee.
8. **Maintenance** – Cllr Took drew the Committee’s attention to the re painted yellow lines through the town.
9. **Correspondence** – Cllr Dutton brought up the proposed changes to free school transport in Suffolk. Cllr Forster will draft a response and circulate to other Cllrs for comments. Cllr Dutton proposed that an addendum to the response to WDC’s Local Plan be added in that the Town Council were unaware of the proposed changes when they responded. Cllr Greenberg seconded this. All in favour with 1 abstention.

Meeting closed at 7.43pm