



Minutes of the
**TOWN DEVELOPMENT
COMMITTEE**

Tuesday 10th September 2018 at 7pm
The Day Room
Waveney Local Office
London Road
Halesworth

Minutes

Present: Councillors; P Dutton (Acting Chair), D Thomas, K Greenberg, D Wollweber, M Took, A Fleming.

In Attendance: P Welby (Assistant Clerk) and two members of the public.

- To Elect a Chair and Vice Chair** Cllr Thomas stepped down as Chair of the TDC and proposed that Cllr Forster be elected as Chair in his absence. This was seconded by Cllr Dutton. All in favour. Cllr Prime who was attending the meeting as a member of the public was asked to consider joining the committee and becoming Vice Chair. She agreed to consider this. Cllr Greenberg proposed that Cllr Dutton Chair the meeting for tonight. This was seconded by Cllr Fleming. All in favour.
- Apologies:** Cllrs Forster and Leverett.
- Declarations of interest:** Cllr Thomas 10a.
- Minutes:** The minutes of the last meeting held on the 9th July, 2018 were accepted as a true record.
- Matters arising from the minutes.** Cllr Greenberg asked for an update on the arboretum and the dead tree removal. Cllr Fleming will look at the tree with WDC's arboriculture manager tomorrow. Cllr Greenberg asked the assistant Clerk to check on the progress of the resurfacing of the arboretum.
- To consider approval of the Terms of Reference:** The terms of reference for the Committee were approved.
- Ad-Hoc:** Cllr Thomas suggested that the Committee be dissolved as the working group method of distributing projects among Cllrs seems to be working and there was no reason for the TDC to meet. Cllr Thomas then proposed that after this meeting the TDC be abolished and that the business of this Committee be dealt with by the main Town Council. Cllr Fleming seconded this. All in favour.
- Barrow Crossing:** Cllr Dutton proposed that Cllr Widdowson will look at the problems listed by Network Rail and come up with a series of responses to attempt to get Network Rail to have a more reasonable view of the crossing. This was seconded by Cllr Greenberg. All in favour.
- Urban Improvement Working Group:** No updates to report. Highways have offered a regular contact for the Council and have invited a small group of Cllrs to visit the depot in Halesworth.
- Street Events:** A discussion took place around how much the Council should be involved in street closures for events. Currently an application to SCC and a fee of £50 has to be paid for a one-off road closure. The applicant has to have an accredited person who is responsible for marshalling the road closure and ensuring the signs and cones are laid out correctly. Cllr Fleming proposed that the Clerk's office look at the process and pass the information to the Council. This was seconded by Cllr Greenberg. All in favour. A member of the public also

drew the Committee's attention to the licencing laws from WDC. The assistant Clerk will look into whether these apply to one off charity events.

11. **GAPPA:** Cllr Took reported that GAPPA will have a winding up meeting as they have reached the end of their project. The assistant Clerk added that there was about £30 left in the budget. Cllr Dutton thanked GAPPA for the great job they have done.
12. **Website:** The TDC needs to report that it has finished and the Cllr Greenberg asked that the Neighbourhood Plan meeting and leaflet go on there.
13. **Maintenance:** There were none.
14. **Correspondence:** The Council had received two letters from pupils at Edgar Sewter School regarding the reduction in the use of plastics. The assistant Clerk will answer both.

Cllr Dutton thanked Cllr Thomas for Chairing the Town Development Committee.

Meeting closed at 20:07.