



Minutes of the
TOWN DEVELOPMENT COMMITTEE

Monday 10th July 2017 at 6.30pm

The Day Room
Waveney Local Office
London Road
Halesworth

Present: Councillors; D Thomas (Chair) K Greenberg, D Wollweber, R Lewis, A Fleming, K Forster, P Dutton, A Payne, M Took and T Gardner.

In attendance; P Welby (assistant Clerk) and 1 member of the public.

Minutes

1. **Apologies:** Cllr Leverett.
2. **Declarations of interest:** None were declared.
3. **Minutes of previous meeting:** The minutes of the meeting held on the 12th June, 2017 were accepted as a true record.
4. **Matters arising from the minutes:**
Patrick Stead Hospital – Cllr Wollweber is still to contact the conservation officer at WDC and the Chair of the League of Friends to discuss the option of listing the building. It was decided that a working group of the Council was not needed for PSH at this time.
Neighbourhood Plan – Cllr Greenberg is to meet with WDC planners to discuss.
5. **Emergency Plan** – Cllr Fleming is to check on sites proposed as emergency centres and have details ready by the next TDC meeting. Cllr Dutton suggested that when complete a practise run of the plan should take place. This was agreed.
6. **Teen Shelter** – Waveney Norse in principal agree to possibility of screening shelter, waiting on details from Norse. The Clerk's office is meeting with Waveney Norse on Wednesday so will chase this up.
7. **Flood Relief** – Meeting arranged for 17th July with the Environment Agency. Cllrs Dutton, Thomas and Fleming to attend.
8. **Noticeboard** – Waveney Norse will collect the contributors sign on Monday 24th July and meet the Clerk's office to decide the exact location for it.
9. **Patrick Stead Hospital** – Cllr Fleming suggested that the Council wait to see the result of the Southwold bid before acting. This would then be a guide towards what was achievable for Patrick Stead. Cllr Wollweber suggested that this was a big enough topic to warrant a separate public meeting. Cllr Took said that when the Patrick Stead was shut that it would need to be made clear to people that it was shut as a hospital and that alternative uses would need to be found.
10. **Communications:** The Communications Committee will now report directly to the Town Council.
11. **Barrow Crossing:** A member of the Urban Improvement Work Group had reported that Network Rail had placed signs at the station directing disabled users to the cross the track via the road. Clerk's office to contact Geof Dix of the Suffolk Coalition of Disabled People.
12. **Urban Improvement Working Group** – Cllr Dutton reported from the group's last meeting. Information has been gathered from the various groups research and a list of projects will be drawn up.

13. **London Road Building:** Cllr Dutton will be attending the Waveney District Council Cabinet meeting to give a statement on behalf of HTC regarding the London Road building.
14. **CIL and S106 projects** – The picnic bench has been approved by WDC to be paid for from the first amount of s106 money. Clerk's office to chase litter bin prices. Cllr Fleming will ask about litter bins and benches at the play area audit with Chris Ames from Sentinel Leisure Trust.
15. **Website:** Clerk's office to add Twinning dates on the website. Cllr Payne suggested adding the business plan to the website if the London Road Building is divested to the Council. Cllr Fleming suggested sending a letter of best wishes to Tamsyn Imison. This was agreed.
16. **Maintenance:** Waveney Norse are aware of the broken toilet in the park block and will be repairing it. Part of a tree that has come down on the Swan Lane allotments has been cleared up. It was agreed to consult a tree surgeon as to the state of the rest of the tree. Cllr Payne also noted that the barriers on Saxons way had finally been repaired.
17. **Correspondence:** The Council had received an email from a member of the public asking a question about the selection process used by Suffolk County Council in choosing Campus Ltd as the preferred operator for the old Middle School site. Cllr Thomas to reply. Another member of the public asked whether HTC could contact Waveney Norse about the separated recycling bins being emptied into the same lorry. Clerk's office to contact.