



# HALESWORTH TOWN COUNCIL

Waveney Local Office  
London Road  
Halesworth

**To members of the Council:** You are hereby summoned to attend the monthly meeting of Halesworth Town Council which will be held on **Monday 8<sup>th</sup> January, 2018 at 7.00 p.m.** in the DAY CENTRE ROOM, Ground Floor, at the above address.

Members of the public and the Press are welcome to attend and may ask questions on Agenda items in the Public Session, otherwise they are respectfully requested to remain silent during the meeting.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J.Rees  
Town Clerk

## **AGENDA**

1. **Apologies:** To receive any apologies for absence and to consider the long term absence of Cllr Forster.
2. **Declarations of interest:** To receive declarations for pecuniary and non-pecuniary interests and to receive any requests for dispensation.
3. **Councillor Vacancies:** To confirm the date of the By-Election for the vacant Councillor position(s).
4. **Minutes:** To receive the minutes of the monthly meeting of the Council held on the 4<sup>th</sup> December, 2017.
5. **Matters Arising:** Matters arising from the minutes
6. **Chair's Report:** To receive a report for December, 2017
7. **Police Report:** To receive a monthly report on Police related matters.
8. **Public Session:** [15 minutes on agenda items]
9. **Reports on meetings and events attended by Council representatives:** To receive any reports on meetings or events attended by Councillors.
10. **Council appointed Trustees and reps on outside bodies:** To consider a review of all the current Council appointed trustees and reps on outside bodies.
11. **District & County Reports:** To receive a report.
12. **Communications Committee:**
  - a) To receive a report on the Communications Committee meeting held on the 11<sup>th</sup> December, 2017
  - b) To consider the proposals for a HTC Facebook account

13. **Town Development Committee:** To receive a report on the Town Development Committee meeting held on the 11<sup>th</sup> December, 2017
14. **Financial Matters:**
  - a) To receive a report on the meeting held on the 18<sup>th</sup> December, 2017
  - b) To consider the budget recommendation of the Finance Committee
  - c) To agree and set the Precept for 2018-2019.
15. **Free Parking:** To consider the Council's contribution to the free parking.
16. **Forum Meeting:** To confirm the date and subjects for discussion at the next Forum Meeting.
17. **Neighbourhood Plan Steering Group:** To receive an update on the first meeting.
18. **London Rd Building:** To receive any update on HTC's proposals for the transfer of the building and to consider the proposal made at the Town Development Committee meeting on the 11<sup>th</sup> December, 2017
19. **Correspondence:** To consider any correspondence:
20. **Accounts for Payment:** To approve the accounts for payment.