HALESWORTH TOWN COUNCIL
Communications Committee Meeting
Monday 4th September 2017
6pm Day Centre

Waveney Local Office
London Road
Halesworth

Present: Councillors; D Wollweber (Chair) K Greenberg (arriving at 6.25pm), A Fleming, P Dutton and S Leverett.

In attendance; P Welby (assistant Clerk) and three members of the public

MINUTES

1. **Apologies –** Cllr Greenberg will be arriving late.

2. **Declarations of interest:** None were declared

3. **Report of previous meeting –** The minutes of the meeting held on the 10th July and 16th August 2017 were accepted as a true record.

4. **Matters arising from the Minutes –** Cllr Dutton asked what the progress was on the Town Map that was being produced as part of the MALT Trail. Cllr Wollweber reminded the Committee Simon Raven had considered funding a 'Welcome to Halesworth' style map at the Railway Station. Cllr Leverett stated that there is a meeting after the launch of the MALT Trail where finances are likely to be discussed. Clerk's office to contact Simon Raven to ask about the possibility of map. Item to be put on the agenda for next month.

5. **Forum Meeting –** Cllr Wollweber with Cllr Greenberg met with planners from WDC to discuss the content of the forum meeting on the 14th September. The agenda is to be as follows:
   - Introduction by Cllr Dutton as Chair of HTC including rules of meeting
   - Introduction by Cllr Greenberg to content of meeting and to give an explanation of developments that are already in planning process and those that are still in the ideas stage.
   - Local Plan – focused on Halesworth and Holton – Sam Hubbard from WDC
   - Chaired question session on items outlined so far.
   - Planning process explained – Chris Green from WDC
   - Neighbourhood Plan introduction – this item is dependent on the decision taken by HTC on whether or not to proceed with this.
   - Chaired question session.

   WDC have agreed to provide A1 sized plans and exhibition boards on which to display them. These will show intended developments.

   It was agreed to invite both District Cllrs, members of Holton PC, Beccles and Bungay Journal and Therese Coffey MP. The Clerk's Office will also send an email to those who have signed up from the website reminding them of the meeting.

   Cllr Dutton suggested asking Malcolm Ballantine from the U3A if they would be willing to lend the Council their projector and screen and microphones.

6. **Screen in Library –** The library staff were not keen on moving the screen lower to sit on the windowsill as previously suggested. It was being looked into to whether it could be tilted any further to try to reduce the glare. Cllr Wollweber will follow this up.

7. **Town Noticeboards –** This had already been covered at point four.

8. **Questions for the District Councillor –** The previous questions decided are still relevant and will be sent to both District Cllrs. Cllr Dutton would also like to raise the issue of whether social housing could be included in future developments in Halesworth (new Council let houses are being provided in Lowestoft, Beccles and Southwold.) It was agreed to send the questions to the District Councillors in time for them to be answered for the next full Council meeting.

9. **Terms of Reference –** These have been accepted. The budget will be decided at the next Finance meeting.

10. **Social Media –** The Council had received an email asking if the Council would consider using social media as a form of communication. Cllr Wollweber explained that the main problem facing the Council using Facebook or Twitter for example, is that no one individual can answer of behalf of the Council. Also, the manhours needed to run an account that requires almost immediate responses would impossible to fund. A member of the public suggested that a Facebook page can be run as an information source which would allow the Council to post information but not allow comments and therefore take away the need for moderation. **(Cllr Greenberg enters the meeting)** Cllrs agreed to look into this possibility.

11. **Correspondence –** There was none.