



**HALESWORTH TOWN COUNCIL**  
**Communications Committee Meeting**  
**Monday 11<sup>th</sup> December 2017 5.30pm**

The Day Centre  
Waveney Local Office  
London Road  
Halesworth

Present: Councillors; D Wollweber (Chair) K Greenberg and P Dutton.

In attendance; P Welby (assistant Clerk)

## **Minutes**

1. **Apologies** – Received from Cllr Fleming and Cllr Leverett.
2. **Declarations of interest:** None were declared.
3. **Minutes of previous meeting** – The minutes of the meeting held on the 13<sup>th</sup> November 2017 were accepted as a true record.
4. **Matters arising from the Minutes** – None.
5. **Car Parking** – Cllr Took, Lewis and Dutton met with Traders to discuss how to raise the money need to cover the one-hour free parking. It was suggested that Landlords and developers were also approached for possible donations. Cllr Greenberg suggested that developers would say no because they already pay CIL money. The Committee decide support the option of contacting Landlords. It was also agreed that private individuals could contribute if they wished. This was to be included in the next HCN article.
6. **Electronic Sign** – The Council had been approached about the possibility of buying an electronic sign for displaying information. It was agreed that the cost was prohibitive and that there was not a clear place for it to be situated.
7. **Brocante Parking** – The Council have received a complaint that the traders attending the Brocante market are filling up the Thoroughfare car park so as to make it difficult for shoppers to park. This is the only complaint received about this event. Clerk to check with traders based in the Thoroughfare to see the extent of the problem.
8. **Questions for District Cllrs** – Cllrs received a report from Cllr Goldson this month. It was decided to ask whether Cllr Goldson is able to exert any influence as the Town's District Councillor in the London Road Building process. It was agreed to send him the email from Waveney District Council and ask for his comments.
9. **Barrow Crossing** – A meeting with representatives from East Suffolk Travellers Association and Network Rail took place at the Barrow Crossing. Network Rail stated that there were no plans to shut the crossing yet but they need to see an improvement user behaviour when the next survey is conducted in the next few months. The ESTA survey conducted after the Network Rail one did show improvement. Network Rail will ask Abellio to make train announcements to passengers reminding them to cross safely. The Clerk will also write to Abellio.
10. **Town Noticeboards** – Hammonds have agreed to the new noticeboard at the Station being placed on their land. It will go next to the bench the other side to the Halesworth in Bloom one. There will be two maps on it. One modern helping visitors around Town and another

past one highlighting Halesworth's historic past and suggesting trails to try. The MALT project has paid for the sign and the Council will pay for the posts and fitting.

11. **Website/Mailing list** – A suggestion that a Christmas email be sent to all on the mailing list.
12. **Social Media** – Cllr Wollweber proposed that the Communication Committee recommend the setting up of an information only Facebook page to the next full Council meeting. This was agreed.
13. **Correspondence** – A business situated in Quay Street had written to the Council to ask whether they could donate some money to the free parking in return for keeping their commercial sign on the Saxons Way bridge. It was decided to keep to the original guidelines which was to not allow any commercial advertising on the bridge and keep the space to charities and local events. Cllr Greenberg asked if Quay Street was covered on the map on the noticeboard in the Thoroughfare. Clerk to check. Clerk to write to business.