



**APPLICATION FOR STREET COLLECTION**

Name of Applicant .....

Address .....

.....

Telephone No. .... E mail Address .....

Name & Address of Organisation or Charity for whom the Street Collection is requested:-

.....

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Please note there are some restrictions on the number of bookings that can be made at one time depending on the town - see notes on reverse.

Suggested date and location for Street Collection:-

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Number of Collectors:-  1 only  2-5  6-10  11-15  16-20  21-24

Times:-  8.30am to 13.00pm  13 00pm to 17.00pm  All day 8.30 to 17.00

Other, please state.....

This permit is solely for persons collecting for charity with collecting tins and/or a small table for selling goods.

For **Lowestoft** if you wish to bring a vehicle/promotional stall with you, i.e. Thursford organ, information caravans, cars & trailers, please contact with Lowestoft Vision on 502205 to ensure there is a space available for your vehicle.

Signed .....

Print Name.....

Date.....

**Any queries contact the Licensing Team on 01502 523620**

RETURN FORM TO: Licensing Team, Waveney District Council, Riverside, 4 Canning Road, LOWESTOFT, NR33 0EQ



## **Additional notes for WDC Street Collections.**

It is the Waveney District Council's Policy with respect to **Lowestoft** to only be able to book one Street Collection to a single organisation on any one day in a particular area; with further requests for additional dates being applied for no more than six weeks before a planned collection.

It is the Waveney District Council's Policy with respect to **Beccles, Bungay, Halesworth and Southwold** to allow charities to book three dates to be booked in advance, with further requests for additional dates applied for no more than ten weeks before a planned collection.

### Rubbish

Please note, all rubbish from the street collection must be taken home with you, it must not be put in or near a public bin, as this is classed as 'fly tipping'. Anybody found guilty of fly tipping can be fined up to £50,000.

### Collection sites:

BECCLES:	Exchange Square
BUNGAY:	Market Place St Mary's Street (Buttercross)
HALESWORTH:	Thoroughfare
LOWESTOFT:	London Road North (outside B & M)
SOUTHWOLD:	outside Lloyds Bank Market Place

N.B. For Southwold Charity stalls in front of Lloyds Bank, can only be booked on Mondays, Thursdays and Saturdays.

### **PRIVACY NOTICE**

The information you have supplied is being collected in accordance with the Police Factories etc. (MP) Act 1916, and will be used for processing your application for a licence under the Act.

Your information will not be used for any other purpose and will not be shared with any other third parties, unless permitted by law.

Your information will be retained until a period of 6 years after the expiry of the licence; this is in line with the Limitations Act 1980 (section 2).

Data will be processed and held securely and in accordance with the General Data Protection Regulation and the Data Protection Act 2018 (and any updates).

Further information about data protection can be found on the East Suffolk Website:

[www.eastsuffolk.gov.uk/assets/Your-Council/Access-to-Information/Privacy-Notices/Licensing-Privacy-Notice.pdf](http://www.eastsuffolk.gov.uk/assets/Your-Council/Access-to-Information/Privacy-Notices/Licensing-Privacy-Notice.pdf)

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