Neighbourhood Plan Steering Group

Wednesday 3rd October 2018 at 7pm
Day Centre, London Rd, Halesworth

Minutes

There were present – Keith Greenberg (Chair) Bob Shiers, Tony Allen, Joyce Moseley, Emma Healy, Jane

McGeehan, Charlotte Slater and Phillippa Welby (secretary)

1. **Apologies** – Michael Fagg and Barnaby Milburn

2. **Minutes from the previous meeting** – 17th September 2018 – These will be agreed at the next meeting.

3. **Matters arising from the minutes** – None.

4. **To collate raw data collected from NP launch meeting** – The post it notes containing the comments collected at the consultation evening were separated first by NP and non-NP areas. Those comments that couldn't be covered by the NP such as lack of police and doctors will be included in the appendices as a list of what other items are important to residents. The rest of the comments were sorted in to the four headings first decided by the NP group, Built Environment, Natural Environment, Community and Economic Development. The survey will also use the same broad questions as the consultation evening to gather more data and this time including demographic questions to monitor which sections of residents are being missed. JM requested that the information from the UIWG report survey be accessible to the NP group so it may be included.

5. **Follow up specific speakers from NP launch meeting** – MF has the details of the young architect who spoke at the meeting. CS and JM to make contact.

6. **Discuss response from Navigus consultant** - It was decided to invite the Navigus consultant to the February meeting when the initial survey had been completed and results had been compiled. PW to email the date to him.

7. **Next Steps** – PW will put a short message on Facebook – CS to draft and send to PW. EH and JMc to type up post it notes. CS, EH and JM to draft survey by 17th October.

8. **Date of next meeting** – 17th October 2018 7pm

   Meeting finished 8.55pm.