

**Present:** Councillors;  
K Greenberg (Chair), T Allen, P Dutton, A Fleming, K Forster, K Prime, D Thomas,  
M Took.

**In Attendance:** N Rees (Town Clerk).

## **Minutes**

1. **Apologies:** None
2. **Declarations of interest:** Non -pecuniary interests, Cllr Fleming for 5a, Cllr Allen for 5b and Cllr Greenberg for 5b.
3. **Minutes:** The minutes of the meeting held on the 26<sup>th</sup> November, 2018 were accepted as a true record.
4. **Matters arising from the minutes.** None
5. **Planning Applications:** To consider the following:
  - a) **DC/18/5182/TCA** | Rear garden 4 x Sycamore - Reduce by 3m. | Church House 20 Church Farm Lane Halesworth Suffolk IP19 8SY. It was **RESOLVED** that the Committee recommended **approval**.
  - b) **DC/18/5080/FUL** | Conversion from a single office to a single dwelling and retain the previously approved commercial space below 10 Market Place. | 11 Market Place Halesworth Suffolk IP19 8BA. It was **RESOLVED** that the Committee recommended **approval**.
  - c) **DC/18/4756 & DC/18/4757/LBC.** 59-60 London Road Halesworth Suffolk IP19 8LS: Strip & relay roof. Replace barge boards. Removal & relocation utility meters. Remove concrete plaster internally & externally. Lime render internally & externally. Raise bedroom one ceiling to expose historic timbers. Insert insulation. Remove porch non-historic. Rewire electrics. Replace plumbing and new combination boiler. Remove non historic partition wall in kitchen 59- Non historic. Replace kitchen, utility and bathroom. Install extraction to kitchen and two bathrooms. Chimney flue liners & two multi fuel stoves. Connect property at ground floor. It was **RESOLVED** that the Committee recommended **approval**.
6. **Correspondence:** Cllr Dutton reported that a meeting had been set up by the Clerk for Cllr Greenberg and Cllr Dutton with Matt Williams of Suffolk County Council to understand how both Councils should deal with information about SuDS and other drainage matters in planning applications.

The meeting was closed at 6.10pm