



# HALESWORTH TOWN COUNCIL

## **FINANCE & PERSONNEL COMMITTEE MEETING**

**MONDAY 18<sup>th</sup> February 2019 at 6.30pm**

HELD IN THE DAY CENTRE  
LONDON ROAD, HALESWORTH

**To members of the Finance & Personnel Committee:** You are hereby summoned to attend a Finance Committee meeting in the DAY CENTRE ROOM at the above address.

Yours faithfully

N.J.Rees  
Town Clerk

### **AGENDA**

- 1) **Apologies.**
- 2) **Declarations of Interest:** To receive declarations for pecuniary & non-pecuniary interests.
- 3) **Minutes:** To approve the report of the Finance & Personnel Committee meeting held on the 21<sup>st</sup> January, 2019
- 4) **Matters arising from the minutes.**
- 5) **Finances:** To receive the monthly report of expenditure against the budget.
- 6) **Free Parking:** To consider any updates.
- 7) **Budget:** To consider if there are any amendments to the Committee's recommendations.
- 8) **Station Building:** To receive an update on the damp repairs and Mencap's lease.
- 9) **Allotments:** Anglian Water (Wave) sewage bills – site inspection
- 10) **Maintenance:** To consider any maintenance costs:
  - a. To consider proposals (attached) for upgrading the computers in the office
  - b. To consider options (attached) on Councillors emails and online storage
  - c. Noticeboard options
- 11) **Correspondence:**
- 12) **News Items:** To consider any items for the website/newsletters.
- 13) **Accounts for Payment:** To consider the list of accounts for payment.
- 14) **Staff Matters:** Pensions