



HALESWORTH TOWN COUNCIL

Waveney Local Office
London Road
Halesworth

To members of the Council: You are hereby summoned to attend the monthly meeting of Halesworth Town Council which will be held on **Monday 7th January, 2019 at 7.00 p.m.** in the DAY CENTRE ROOM, Ground Floor, at the above address.

Members of the public and the Press are welcome to attend and may ask questions on Agenda items in the Public Session, otherwise they are respectfully requested to remain silent during the meeting.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J.Rees
Town Clerk

AGENDA

1. **Apologies:**
2. **Declarations of interest:** To receive declarations for pecuniary and non-pecuniary interests and to receive any **requests for dispensation for voting on the precept.**
3. **Minutes:** To confirm as a true record the minutes of the monthly meeting held on the 3rd December, 2018
4. **Matters arising from the Minutes:**
5. **Chair's Report:** To receive a report for December 2018.
6. **Police Report:** To receive a Police report.
7. **Public Session:** [15 minutes on agenda items]
8. **Committees, Working Groups & Reps on outside bodies:** To consider any amendments.
9. **Reports on meetings and events attended by Council representatives:** To receive any reports on meetings or events attended by Councillors:
10. **District & County Reports:** To receive any reports.
11. **Communications Committee:**
 - a) To receive the minutes of the meeting held on the 17th December, 2018
 - b) Town Park Flag
 - c) Street Names for the new development off Hill Farm Road.
12. **Community Centre Working Group:** To receive any updates
13. **Community Infrastructure Working Group:** To receive any updates
14. **CCTV Working Group:** To receive any updates.
15. **Free Parking:** To review the meeting with Cllr Goldson on the 4th January and to receive any further information.

16. **Financial Matters:**

- a) **Report:** To receive a report on the Finance and Personnel meeting held on the 19th November, 2018
- b) **Budget:** To receive and approve the budget for 2019/2020
- c) **Precept:** To consider the recommendation of the Finance & Personnel Committee for setting the precept for 2019/2020.

17. **General Power of Competence) (Prescribed Conditions) Order 2012. To confirm the following:**

- a) The number of members of the council that have been declared to be elected, whether at ordinary elections or at a by-election, is equal to or greater than two-thirds of the total number of members of the council
- b) The clerk to the parish council holds the Certificate in Local Council Administration.
- c) The Council passes a resolution to adopt the General Power of Competence (Prescribed Conditions) Order 2012 and this comes into force on the day after the day on which it is made.

18. **Planning Committee:** To receive any updates and confirm the meetings for January.

19. **Neighbourhood Plan Steering Group:** To receive a report on the meetings held in December.

20. **Open Spaces:** To approve the Open Space questionnaire.

21. **Maintenance:**

22. **Correspondence:**

23. **Items for the Website/Noticeboard/Newsletters/Library.**

24. **Accounts for Payment:** To approve the accounts for payment.

25. **Staff Matters:**