



HALESWORTH TOWN COUNCIL

Waveney Local Office
London Road
Halesworth

To members of the Council: You are hereby summoned to attend the monthly meeting of Halesworth Town Council which will be held on **Monday 3rd December, 2018 at 7.00 p.m.** in the DAY CENTRE ROOM, Ground Floor, at the above address.

Members of the public and the Press are welcome to attend and may ask questions on Agenda items in the Public Session, otherwise they are respectfully requested to remain silent during the meeting.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J.Rees
Town Clerk

AGENDA

1. **Apologies:** To receive apologies and to consider how apologies should be received and accepted.
2. **Declarations of interest:** To receive declarations for pecuniary and non-pecuniary interests and to receive any requests for dispensation.
3. **Minutes:** To confirm as a true record the minutes of the monthly meeting held on the 5th November, 2018
4. **Matters arising from the Minutes:**
5. **Casual Vacancy:** To consider the applications received for the Town Councillor vacancy following the meeting with the applicants on the 26th November, 2018.
6. **Chair's Report:** To receive a report for November 2018.
7. **Police Report:** To receive a Police report.
8. **Public Session:** [15 minutes on agenda items]
9. **Reports on meetings and events attended by Council representatives:** To receive any reports on meetings or events attended by Councillors: SALC Waveney Meeting and any others.
10. **District & County Reports:** To receive any reports.
11. **Communications Committee:** To receive any updates
12. **Community Centre Working Group:** To receive the Village Hall and Community Conference report.
13. **Community Infrastructure Working Group:** To receive a report on the meeting held on the 26th November, 2018
14. **CCTV Working Group:** To receive an update and minutes omitted from the last meeting.

15. **Financial Matters:** To receive a report on the Finance and Personnel meeting held on the 19th November, 2018
16. **Planning Committee:** To receive a report of the meeting held on the 26th November.
17. **Neighbourhood Plan Steering Group:** To receive a report on the meeting on the 21st November, 2018
18. **Open Spaces:** To receive a report and recommendation from the Chair
19. **Policy documents:** To consider approval of the following policy documents:-
 - a) Health & Safety
20. **Maintenance:**
 - a) Day Centre maintenance concerns
21. **Correspondence:**
 - a) EDF Sizewell consultation; public exhibitions and the Parishes meeting on the 22nd January.
 - b) WDC Budget Review invitation – 8th January, 2019, 6pm
 - c) SCC Flood Management presentation and visit to Debenham
22. **Items for the Website/Noticeboard/Newsletters/Library.**
23. **Accounts for Payment:** To approve the accounts for payment.